

TEENS IN ACTION PROGRAM INSTRUCTOR

Reports To: *Teens In Action* Program Coordinator

Position Summary: Responsible for teaching life skills-focused Smart Choices program to middle school aged-youth throughout sites in Orange County.

Major Duties and Responsibilities:

1. Responsible for planning and facilitating **Smart Choices** curriculum to middle school aged youth at multiple sites throughout Orange County
2. Deliver the program with enthusiasm, sensitivity, professionalism and accuracy
3. Interact with site personnel in a positive manner
4. Maintain accurate records related to the program
5. Be prepared and on time for all programs
6. Participate in program development, team meetings, constantly adding to the quality of program content

Minimum Qualifications:

1. College courses in human services, education, social work, or related field
2. Minimum one year of experience working with children either as paid staff or volunteer
3. Ability to work with youth in a positive, supportive, teaching relationship
4. Skills in reflective listening, leading group discussions and dealing with youth feelings and behaviors
5. Familiarity of youth development concepts and programs
6. Ability to work cooperatively with other staff and volunteers
7. Must be available 2-3 afternoons a week (Mon.- Thurs.). Dates and times vary.
8. Successful completion of application process including background check, and TB test.
9. Must have reliable transportation

Compensation: \$13-14.50 per hour