

Orange County Council Job Announcement After School Program Instructors



General Statement of Duties:

Responsible for working as part of Camp Fire USA Orange County Councils after school program team to provide academic, enrichment and recreation programming at elementary and middle school sites in Tustin and Orange.

Major Duties and Responsibilities:

- Work cooperatively with the After School Program Director and Site Coordinator to implement homework support and enrichment activities at elementary and middle school program sites.
- .. Support the vision and goals of the after school program.
- ** Work cooperatively with site team in creating a safe, fun and supportive environment for students served in after school program.
- .. Assist in creating and deliver a variety of youth development activities including homework support, physical education, arts, recreation, character education, asset building and other enrichment clubs.
- .. Assist with maintaining a quality condition of supplies and equipment.
- .. Work cooperatively with Site Coordinator and school staff to collect and maintain records and support on going program evaluation.
- .. Participate in on-going trainings, workshops and professional development opportunities as requested.
- .. Perform other duties as assigned.

Qualifications:

- .. Must be available to work 5 days per week from the start to end of program.
- .. Two years of college courses or 24 college units in human services, social work, education or related field preferred but not required.
- ** MUST HAVE experience working with children either as paid staff or volunteer.
- .. Familiarity of youth development concepts and programs, especially with school-age children.
- .. Excellent interaction skills with children, including classroom and behavior management.
- .. Positive interpersonal and highly effective time management skills.
- .. Flexibility and ability to "think on your feet".
- .. Highly energetic and active, as well as creative and resourceful.
- .. Available to work some evenings and weekends as requested.
- .. Bilingual (Spanish) a plus!

Time Commitment:

Approx. 24 hours per week. Must be available Monday thru Friday afternoons (1:30 – 6:00).

Salary:

Starts at \$11/hour. Commensurate with experience

Deadline for Applications:

Until positions are filled.

Contact:

Please fax resume to Michelle Pellicino, Associate Director of After School Programs (714) 547-5252 or email at michelle@campfireusaoc.org.

Please specify if you are interested in the elementary or middle school program

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